



**GRIMSLEYS**  
 JANITORIAL SUPPLIES  
 EST-1956

119 EAST AIRPORT ROAD \* STILLWATER, OK 74075  
 PHONE: (405) 533-5300 \* FAX: (405) 533-5305 \* (800) 283-2571 \* WWW.GRIMSLEYSINC.COM

## New Customer Account Application

Account Name: \_\_\_\_\_

Accounts Payable Address: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Accounts Payable Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Purchasing Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Purchasing Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Account Tax-Exempt?    Y    N    If yes, you must submit a copy of your Sales Tax Permit with this form.

Ship-To Address: \_\_\_\_\_

Ship-To Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Ship-To Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Delivery Instructions (**REQUIRED**): \_\_\_\_\_

(Examples: go to front desk, in through back door, leave by supply closet, etc)

Delivery Payment Terms: (**REQUIRED**): Applying for Net-30 terms: \_\_\_\_\_ Credit Card: \_\_\_\_\_ C OD: \_\_\_\_\_

Name, address, phone and fax of 2 trade references (**REQUIRED if applying for Net-30 terms**)

1. \_\_\_\_\_

2. \_\_\_\_\_

How did you hear about Grimsley's? \_\_\_\_\_

Payment is due within 30 days of the invoice/delivery date. A statement will be mailed upon request or if the balance on the account is past due. A finance charge of 1.5% will be assessed on the unpaid balance for all past due accounts. Grimsley's Inc reserves the right to terminate charging privileges on any account, at any time, should it be deemed necessary.

Would you like to receive an invoice/delivery ticket copy via email or fax? (Please select only one option.)

No Thanks    Yes, please! Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Would you like to receive a monthly statement via mail, email or fax? (Please select only one option.)

Mail: YES! Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_