



GRIMSLEYS
JANITORIAL SUPPLIES
EST-1956

119 E AIRPORT RD * STILLWATER, OK 74075
PH: (405) 533-5300 * FAX: (405) 533-5305
(800) 283-2571 * WWW.GRIMSLEYSINC.COM

12027 E 51ST ST * TULSA, OK 74146
PH: (918) 461-2200 * FAX: (918) 461-1952

New Customer Account Form

Account Name: _____

Accounts Payable Address: _____

Accounts Payable Contact: _____ Email: _____

Accounts Payable Phone: _____ Fax: _____

Purchasing Contact: _____ Email: _____

Purchasing Phone: _____ Fax: _____

Account Tax-Exempt? Y N If yes, you must submit a copy of your Sales Tax Permit with this form.

Ship-To Address: _____

Ship-To Contact: _____ Email: _____

Ship-To Phone: _____ Fax: _____

Delivery Instructions (**REQUIRED**): _____

(Examples: go to front desk, in through back door, leave by supply closet, etc)

Delivery Payment Terms: (**REQUIRED**): Net-30 terms: _____ Credit Card: _____ COD: _____

Payment is due within 30 days of the invoice/delivery date. A statement will be mailed upon request or if the balance on the account is past due. A finance charge of 1.5% will be assessed on the unpaid balance for all past due accounts. Grimsley's Inc reserves the right to terminate charging privileges on any account, at any time, should it be deemed necessary.

Salesman Name (if applicable): _____

Would you like to receive an invoice/delivery ticket copy via email or fax? (If yes, please only fill in email OR fax)

No Yes: Email: _____ Fax: _____

Would you like to receive a monthly statement via mail, email or fax? (If yes, please only fill in email OR fax)

No Yes: Email: _____ Fax: _____

Signed: _____ Date: _____